Questions Answered by Descriptions of Processes, Procedures, or Activities

What is it?
- What kind of action or process is involved?
- What is the name of the process, action, procedure?
- What is the focus? People? Mechanical process? Biological process? Natural phenomenon? Chemical process?
- Does the process/procedure/activity have a historical background that helps people understand it? A cultural, social, or economic context that would help people understand it?

Where and how does it happen?
- What are the surroundings, settings, or environments for the action?
- How does one observe/take part in/do these actions? Why?
- Who does not observe/take part in/do these actions? Why?

What are the sensory characteristics of the action/procedure/process?
- What does it look like when it happens? Before? After?
- What does it smell like when it happens? Before? After?
- What does it feel like as it is happening? Before? After?
- What does it taste like as it is happening? Before? After?
- What does it sound like as it is happening? Before? After?

How is the process/procedure/activity put together?
- What steps or stages can be identified? Would different people identify different steps or stages? If so, why?
- What are the distinctive characteristics of each? How are these related?
- Can steps be taken out or added? If so, by whom and why?
- Who determines the steps of this process/procedure/activity? Why and how? Who does not? Why not?
- Is this process, procedure, or activity part of a larger system? An environment? A context?

How does the process/procedure/activity change over time?
- What is the function?
- What characterizes the beginning state?
- What characterizes the ending state?
- What is the input? What is the output?
- What special characteristics (dangers, cautions, benefits) are associated with the action, procedure, or process?
- How do people relate to it?
- Who does/observes/attends to this process/procedure/activity? Why? Who does not do/observe/attend to it? Why not?
- What assumptions do people have about this process/procedure/activity that might help them understand it?
- How can people use this process/follow this procedure safely?