Folks,
Please find this week’s project status report attached to this message. The agenda for tomorrow’s weekly update meeting includes the following items:

(1) Testing progress
(2) Manual development

Please let me know if you have any questions on the project status report or if you have additional agenda items.

Marley Shewnow

Subject: RE: DIBS Project Status Report and Meeting Agenda
Date: Tuesday, February 24, 2005
From: Tom Badger
To: Marley Shewnow
CC: Linda Eloise, Tom Badger, Sherman Kort, Lima Nice

Marley,
I have a question about one of the items on the project status report. Under the heading “Accomplishments for this week,” you indicated that the training team had all of the documentation it needed to begin producing the manual; however, in a conversation I had with the training team, they indicated that they do not have all of the information they need. What are you going to do to get that information to them?

Tom

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> Marley Shewnow

Subject: RE: Re: DIBS Project Status Report and Meeting Agenda
Date: Tuesday, February 24, 2005
From: Marley Shewnow
To: Tom Badger
CC: Linda Eloise, Tom Badger, Sherman Kort, Lima Nice

Tom,
If you could be more specific about the documentation the team is lacking, I could get it to them but I can’t do that without knowing exactly what else it is that they need. AT the last meeting we had, they told me they were good to go.

Marley

> Marley,
> I have a question about one of the items on the project status report. Under the heading “Accomplishments for this week,” you indicated that the training team had all of the documentation it needed to begin producing the manual; however, in a conversation I had with the training team, they indicated that they do not have all of the information they need. What are you going to do to get that information to them?
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